

2009 Maryland Community Theater Festival

Entry Information Form

Fill out form completely. **This form must be received by December 1, 2008.** (Electronic forms are available online at www.mctfa.org.) The Production Representative is that person, usually the producer or director designated by the member organization to receive further correspondence from MCTFA regarding its entry in the 2009 Festival. The Technical Representative is that person designated to receive information and answer questions regarding your technical requirements (set up, strike, lights, sound).

Submission date: _____

1. Theater Name _____

Street _____

City _____ State _____ Zip _____

Telephone _____ Fax _____ e-mail _____

2. Is theater a member of AACT? _____

3. Production Rep _____

Street _____

City _____ State _____ Zip _____

Telephone _____ Fax _____ e-mail _____

4. Technical Rep _____

Street _____

City _____

Telephone _____ Fax _____ e-mail _____

5. Title of Production: _____

Playwright _____

Royalty Holder _____

Director _____

6. Approximate running time _____

Type of entry (check all that apply):	Farce	Comedy	Drama	Musical	Children	Not for Kids
Enter an X to indicate your preference for a particular performance session:	Fri PM	Sat AM	Sat aft	Sat eve	Sun AM	Sun aft
Enter an X to indicate sessions you will not be able to perform:	Fri PM	Sat AM	Sat aft	Sat eve	Sun AM	Sun aft

Definite performance sessions are scheduled for Friday PM, Saturday afternoon & evening and Sunday afternoon. Others will be added as needed.

THIS FORM MUST BE RECEIVED BY DECEMBER 1, 2008

2009 Maryland Community Theater Festival

Certification

I certify that we have read and understand the conditions of contest for the 2008 Maryland Community Theater Festival, and that all participants representing this Community Theater are eligible to perform, as defined by the rules of the MCTFA and AACT/Fest.

President or Artistic Director

Date Signed

Organization

PLEASE NOTE

Entry received on time by December 1, 2008 will be given first consideration. Entries received after that date will be accepted on a space-available basis. If not submitted previously the Entry Information form must accompany this form. Separate entry and certification forms are required for each entry. If not previously submitted, please include:

1.	Non-refundable entry fee of \$150.00, in the form of a check or money order payable to the Maryland Community Theater Festival Association or MCTFA.	
2.	Proof of the organization's membership in AACT and MCTFA or a payment of a surcharge of \$55.00.	
3a.	Proof of permission from the leasing agent and/or author to perform the chosen play as it will be performed, including permission for cuts, if any, and proof of payment of royalty fees for the festival performance.	
3b.	Proof of permission and proof of payment for music royalty fees for the festival performance.	
4.	Four copies of the play as it is to be performed. For published plays, Xerox copies are NOT acceptable.	
5.	Publicity photos as described – should be submitted with program by December 15, 2008 , so they can be used for advance publicity.	

PRODUCTION INFORMATION

SHOW TITLE: _____

PLAYWRIGHT: _____

DIRECTOR: _____

PRODUCER: _____

**ALL ABOVE INFORMATION
MUST BE RECEIVED NOT LATER THAN DECEMBER 1, 2008
SEND ALL MATERIALS TO
MARYLAND COMMUNITY THEATER FESTIVAL ASSOCIATION
C/O CINDY JOHNSON - P.O. BOX 1473 - LA PLATA, MARYLAND 20646-1473**